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9 January 2008



South
Cambridgeshire
District Council

To: Chairman – Councillor RB Martlew

Members of the Licensing (2003 Act) Sub-Committee - Councillors Mrs CAED

Murfitt and A Riley

Applicant: Mr D O'Dell on behalf of Linton Granta Football Club, Linton

Representee: Mr & Mrs D Nulty, 36 Palmers Close, Linton, CB21 4JA

#### Dear Sir/Madam

Please find below the agenda, and attached the relevant papers, for the hearing by the **LICENSING (2003 ACT) SUB-COMMITTEE** of the application to vary the existing club premises certificate conditions at Linton Granta Football Club, Meadow Lane, Linton. The hearing will be held in the **JEAVONS ROOM, FIRST FLOOR** meeting room at South Cambridgeshire Hall on **FRIDAY**, **18 JANUARY 2008** at **10.00 a.m.** 

Yours faithfully **GJ HARLOCK** Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

### **AGENDA**

1. 2.	INTRODUCTION As per the attached Licensing (2003 Act) Committee procedure.  DECLARATIONS OF INTEREST	PAGES 1 - 2

Appendices A, B and C are not available electronically.

**MEADOW LANE, LINTON** 

#### **GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL**

Whilst the District Council endeavours to ensure that you come to no harm when visiting South Cambridgeshire Hall you also have a responsibility to ensure that you do not risk your own or others' safety.

### Security

Visitors should report to the main reception desk where they will be asked to sign a register. Visitors will be given a visitor's pass that must be worn at all times whilst in the building. Please remember to sign out and return your pass before you leave. The visitors' book is used as a register in cases of emergency and building evacuation.

### **Emergency and Evacuation**

In the event of a fire you will hear a continuous alarm. Evacuate the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park.

Do not use the lifts to exit the building. If you are unable to negotiate stairs by yourself, the emergency staircase landings are provided with fire refuge areas, which afford protection for a minimum of 1.5 hours. Press the alarm button and wait for assistance from the Council fire wardens or the fire brigade.

**Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

#### First Aid

If someone feels unwell or needs first aid, please alert a member of staff.

# **Access for People with Disabilities**

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#### **Toilets**

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### Banners / Placards / Etc.

No member of the public shall be allowed to bring into or display at any Council meeting any banner, placard, poster or other similar item. The Chairman may require any such item to be removed.

# **Disturbance by Public**

If a member of the public interrupts proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared.

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